

BULLITT COUNTY JOINT PLANNING COMMISSION

149 N. Walnut Street (P.O. Box 55), Shepherdsville, KY 40165
Phone: (502) 543-6832 email: bcplanning@windstream.net Fax: (502) 543-1959

SIGN CERTIFICATE APPLICATION

Applicant _____	Company or Organization's name on the sign _____
Mailing address _____	Mailing Address _____
Physical address if different from mailing address _____	Physical Address if different from mailing address _____
Telephone Number _____ Fax Number _____	Telephone Number _____ Fax Number _____

EACH APPLICATION SHALL BE ACCOMPANIED WITH:

1. Plans showing the size, character and colors of letters and designs proposed; method of illumination, if any; and if projecting business, proposed method of fastening such sign to the building or structure.
 2. A location map showing the exact location of the property in relationship to the surrounding area. An aerial view of the property from the Property Valuation Office is acceptable.
 3. For Freestanding signs or monument signs, the applicant must submit a plot plan showing the following:
 - A. the location of the intended sign on the property including the distances from all structures and lot lines and all streets adjoining the subject property.
 - B. the location of any other freestanding or monument signs on the property.
 4. For signs attached to a building, the applicant must submit elevation drawings showing the intended sign on the building.
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Size of Sign _____ Size in sq. ft. _____ Is the sign one sided or double sided? _____
Height from grade to bottom of sign _____ Height from grade to the top of the sign _____
Will this be for a tenant space in a strip mall _____ If so, what is the lineal foot of principal frontage _____
If this is for an individual lot, list lineal footage of lot frontage _____
Give exact physical address of the property where the sign is going to be placed.

Will this be a free standing sign ____ yes ____ no

Is the sign in the same location as the business that is being advertised? ____ yes ____ no

If No, please attach a letter of permission from the property owner.

Signature of Applicant _____

Date _____

Office Use Only

Date Received _____

Date Issued _____

Fee _____

Issued by _____

Permit Number _____

Date refused _____

Reason _____